



**UNITED STATES MARINE CORPS**

HEADQUARTERS BATTALION  
TRAINING AND EDUCATION COMMAND  
2006 HAWKINS AVENUE  
QUANTICO, VIRGINIA 22134

IN REPLY REFER TO  
3502  
S-3  
30 SEP 21

From: Operations Officer, Headquarters Battalion  
To: Company Commanders

Subj: SUBSTANCE ABUSE PROGRAM TRAINING SCHEDULE FOR FISCAL YEAR 2022

Ref: (a) MCO 5300.17A Marine Corps Substance Abuse Program  
(b) BnO 5300.17A Substance Abuse Control Program

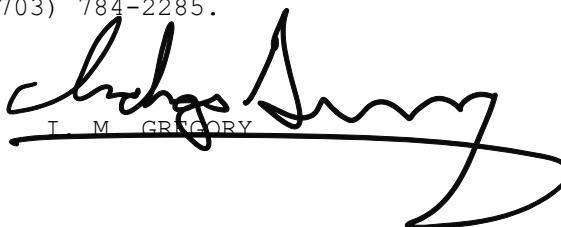
1. Consolidated Substance Abuse Counseling Center (CSACC) and the Battalion Substance Abuse Control Officer (SACO) established a schedule to certify Marines as Urinalysis Program Coordinators and Observers (UPC/UPO). The schedule below identifies the time and place for the training sessions.

Battalion UPC/UPO Training			
DATE	TIME	LOCATION	LEAD
17 Nov 21	0800-1630	Bn Classroom	BN SACO
26 Jan 22	0800-1630	Bn Classroom	BN SACO
23 Mar 22	0800-1630	Bn Classroom	BN SACO
25 May 22	0800-1630	Bn Classroom	BN SACO
27 Jul 22	0800-1630	Bn Classroom	BN SACO
21 Sep 22	0800-1630	Bn Classroom	BN SACO

2. The Battalion SACO will provide all material for the training. The Battalion S-3 will schedule the battalion classroom for each training event.

3. Company offices will assist by nominating Marines to attend this training via the Battalion SACO.

4. The point of contact for this matter is the Headquarters Battalion Substance Abuse Control Officer at (703) 784-2285.

  
T. M. GREGORY